

TANDRIDGE DISTRICT COUNCIL

Minutes of the Annual Meeting of the Council held in the Barn Theatre, Bluehouse Lane, Oxted on the 27th May 2021 at 7.30 pm.

PRESENT: Councillors Allen, Black, Blackwell, Botten, Bourne, Caulcott, Connolly, Cooper, Duck, Davies, Elias, Farr, Flower, Gaffney, Gillman, Gray, Groves, Hammond, Jones, Langton, Lee, Lockwood, Mansfield, Morrow, Mills, North, O'Driscoll, Pursehouse, Stamp, Prew, Ridge, Sayer, Shiner, Steeds, Swann, C.White, N.White and Wren

APOLOGIES FOR ABSENCE: Councillors Bloore, Crane and Dennis

1. VOTE OF THANKS TO THE RETIRING CHAIR

Councillor Botten paid tribute to Councillor Pursehouse for his work as Chair during the previous two years. Councillor Pursehouse responded by thanking all concerned for the support he received during his two years in office.

2. ELECTION OF THE CHAIR OF THE COUNCIL FOR 2021/22

The Council proceeded with the election of a Chair for 2020/21. Councillor Morrow was nominated by Councillor Botten and seconded by Councillor Black. There were no other nominations.

RESOLVED – that Councillor Morrow be elected Chair of the Council for 2021/22.

Councillor Morrow then took the Chair and thanked Members for appointing him.

3. ELECTION OF THE VICE-CHAIR OF THE COUNCIL FOR 2021/22

The Council proceeded with the election of a Vice-Chair for 2021/22. Councillor Wren was nominated by Councillor Pursehouse and seconded by Councillor Jones. There were no other nominations.

RESOLVED – that Councillor Wren be elected Vice-Chair of the Council for 2021/22.

4. CHAIR'S ANNOUNCEMENTS

The Chair welcomed the new Members who had joined the Council following the district elections on the 6th May (namely Councillors Mike Crane, Phil Flower, Jenny Gaffney, Mick Gillman, Matthew Groves, Liam Hammond, Taylor O'Driscoll, Carole North, Keith Prew and Deb Shiner).

The Chair advised that his charities for the year would be the Caterham Food Bank and the Robert Bouffler Music Trust.

The Chair also confirmed his wish to host a Civic Service at All Saints Church, Warlingham.

5. MINUTES OF THE COUNCIL MEETING HELD ON THE 22ND APRIL 2021

The minutes of the Council meeting held on the 22nd April 2021 were confirmed and signed by the Chair.

6. REPORT OF THE PLANNING COMMITTEE MEETING HELD ON THE 29TH APRIL 2021

The report of the Planning Committee meeting held on the 29th April 2021 was received.

7. PROPOSED AMENDMENTS TO STANDING ORDERS TO DELETE REFERENCES TO VIRTUAL MEETINGS

As the 'Coronavirus Regulations 2020' ceased to apply from the 6th May 2021, local authorities were no longer permitted to conduct virtual meetings. A report was therefore submitted with proposed amendments to the Constitution, namely:

- deletion of references to virtual meetings throughout Standing Orders; and
- removal of the remote meetings protocol.

While acknowledging the need to amend Standing Orders in accordance with the current legislation, some Members expressed regret that virtual meetings (at least as far as Members with voting rights were concerned) could no longer continue.

RESOLVED – that:

- A. the Council's Standing Orders for meetings (Part B of the Constitution) be amended in accordance with the track changes at **Appendix A**; and
- B. the Protocol for Members and Officers attending remote meetings be removed from Part F of the Constitution.

8. ALLOCATION OF SEATS TO COMMITTEES AND SUB-COMMITTEES FOR 2021/22

The Council considered a report to enable it to appoint its Committees and Sub-Committees for the 2021/22 Municipal Year, including the allocation of seats in accordance with political balance requirements.

Following consultation with Group Leaders, it was not deemed necessary to continue the previous year's practice of appointing a second vice-chair for each committee.

A change to the Council's call-in procedure was recommended so that no single political group could trigger the process. This was in light of the proposed increase in the size of the Audit & Scrutiny Committee and would require five members of that committee (as opposed to three) to 'call-in' a relevant policy committee decision. Arguments for and against this amendment were debated.

Given the current political balance of the Council, it was also considered appropriate to require officers to consult the three largest political groups on key matters referred to within the constitution. The process for such consultation was governed by Standing Order 46 which identified political groups comprising ten or more Councillors as those having to be consulted (when, as at present, the Council is in a state of no overall control). An amendment to that Standing Order was therefore recommended whereby the size of such groups would be reduced to eight or more Councillors.

RESOLVED – that:

- A. the Council's Committees for 2021/22, and the number of seats allocated to each Committee, be as per **Appendix B**;
- B. the Council's Sub-Committees for 2021/22, and the number of seats allocated to each Sub-Committee, be as per **Appendix C**;
- C. one chair and vice-chair be appointed by each Committee and Sub-Committee for 2021/22;
- D. the number of Councillors on the Audit & Scrutiny Committee who can, collectively, trigger the call-in process be increased from three to five Councillors and that paragraph 4.1 of the Council's call-in procedure be amended accordingly; and
- E. Standing Order 46 (Requirements for Officers to consult with Members) be amended to require officers to undertake relevant consultation with political groups comprising eight (as opposed to ten) or more Councillors, i.e.:

“Throughout Financial Regulations, the Scheme of Delegation and the Planning Protocol (parts C, E and F of the Constitution) requirements for officers having to consult Members shall be interpreted as follows:

- (i) *if the Council is in a state of no overall control (i.e. where no single political group or a coalition of groups has an absolute majority of seats) such consultation shall be with the Leaders, or their nominated representatives, of political groups comprising ~~ten~~ **eight** or more Councillors; or*
- (ii) *if a single political group or a coalition of groups forming the Administration has an absolute majority of seats, such consultation shall be solely with the Leader(s) of the Council or his / her / their nominated representative(s).*

9. TIMETABLE OF COUNCIL AND COMMITTEE MEETINGS FOR 2021/22

The Council was invited to confirm the calendar of meetings attached at **Appendix D**.

Councillor Botten, seconded by Councillor Caulcott, proposed an amendment whereby the calendar would be reviewed by the Strategy & Resources Committee in the 5th October. This was in light of suggestions that the dates of certain policy committee meetings should be more evenly spread to avoid the need for two committees having to meet in the same week. Arguments for and against the amendment were debated. Upon being put to the vote, the amendment was carried.

RESOLVED – that the Strategy & Resources Committee formally review the calendar of meetings at its meeting on 5th October 2021, so as to make an appropriate recommendation to the subsequent Full Council meeting.

10. APPOINTMENTS OF COUNCILLORS TO OUTSIDE BODIES FOR 2021/22

A list of proposed appointments to outside bodies was considered.

Votes were taken in respect of:

- the Tandridge Community Safety Partnership as both Councillors Gillman and O'Driscoll had been nominated for the single vacancy – the vote was in favour of Councillor Gillman;
- the Tandridge Health & Wellbeing Board as Councillors Botten, Duck and Swann had been nominated for the two vacancies – the vote was in favour of Councillors Botten and Swann;
- Tandridge Voluntary Action as both Councillors Flower and Mansfield had been nominated for the single vacancy – the vote was in favour of Councillor Mansfield.

RESOLVED – that the appointments to outside bodies, attached at **Appendix E**, be agreed.

11. POLICY STATEMENT FROM THE LEADER OF THE ADMINISTRATION COVERING THE 2021/22 MUNICIPAL YEAR

In accordance with Standing Order No 6 (2), Councillor Sayer, in her capacity as Leader of the Independents and OLRG Alliance minority administration, made a Policy Statement covering the 2021/22 Municipal Year.

Councillors Elias, Botten, and Allen responded as Leaders of the Conservative, Liberal Democrat, and Independent Groups respectively.

In accordance with Standing Order 13(4) Councillor Cooper requested that support for Councillor Sayer's policy statement be the subject of a recorded vote. This was supported by the requisite number of Councillors under Standing Order 13(4). The result of the vote was as follows:

For

Councillors Allen, Blackwell, Bourne, Davies, Farr, Gillman, Langton, Lockwood, Mills, Pursehouse, Sayer, Shiner, Stamp, Swann, C.White, N.White and Wren **(17)**

Against

Councillor Connolly **(1)**

Abstain

Councillors Black, Botten, Caulcott, Cooper, Duck, Elias, Flower, Gaffney, Gray, Groves, Hammond, Jones, Lee, Mansfield, Morrow, North, O'Driscoll, Prew, Ridge and Steeds **(20)**

Rising 9.26 pm

AMENDMENTS TO STANDING ORDERS (Part B of the Constitution)

PROCEDURES FOR COUNCIL MEETINGS

No. 1

MEETINGS OF THE COUNCIL

- (1) ~~The convening of an Annual Meeting during 2020 is at the discretion of the Council by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (hereafter referred to as the 2020 Regulations). In future years, and~~ Subject to any subsequent legislation to the contrary, the Annual Meeting of the Council shall be held within three weeks of the District or County Council Elections to accord with the provisions of the Local Government Act 1972.
- (2) In addition to the Annual Meeting of the Council and any meetings convened by the Chairman or Members of the Council (SO 1 (3) below refers), meetings for the transaction of general business shall be held in each year on dates to be determined for the ensuing year by the Council.
- (3) Five Members of the Council may call for an extraordinary meeting of the Council in accordance with the requirements of Schedule 12 to the Local Government Act 1972 (Part 1, section 3)¹.
- (4) ~~For as long as the 2020 Regulations remain in force, meetings may be held virtually, either in whole or in part, whereby:~~
 - ~~(i) the term 'meeting' is not limited to a meeting of persons all of whom, or any of whom, are present in the same place;~~
 - ~~(ii) the 'meeting place' can include reference to more than one place, including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone numbers;~~
 - ~~(iii) 'open to the public' includes access to the meeting via remote means, including (but not limited to) video conferencing, live webcast, and live interactive streaming and where a meeting is accessible to the public through such remote means;~~
 - ~~(iv) Councillors are able to participate from remote locations and are deemed to be in attendance if they can;~~

¹ LGA 1972, Schedule 12, Part 1, Section 3: "An extraordinary meeting of a principal council may be called at any time by the chairman of the council. If the chairman refuses to call an extraordinary meeting of a principal council after a requisition for that purpose, signed by five members of the council, has been presented to him, or if, without so refusing, the chairman does not call an extraordinary meeting within seven days after the requisition has been presented to him, then any five members of the council, on that refusal or on the expiration of those seven days, as the case may be, may forthwith call an extraordinary meeting of the council."

- ~~• hear, and where practicable see, and be so heard and, where practicable, be seen by, the other members in attendance,~~
- ~~• hear, and where practicable see, and be so heard and, where practicable, be seen by, any members of the public entitled to attend the meeting in order to exercise a right to speak at the meeting; and~~
- ~~• be so heard and, where practicable, be seen by any other members of the public attending the meeting.~~

No. 2

APPOINTMENT OF CHAIRMAN OF THE COUNCIL

The first business to be dealt with at ~~an~~the Annual Meeting of the Council shall be the appointment of the Chairman for the ensuing year.

No. 3

APPOINTMENT OF VICE-CHAIRMAN OF THE COUNCIL

After the appointment of the Chairman of the Council at ~~an~~the Annual Meeting the next business to be dealt with shall be the appointment of a Vice-Chairman for the ensuing year.

No. 9

MOTIONS AND AMENDMENTS WHICH MAY BE MOVED WITHOUT NOTICE

The following motions and amendments may be moved without notice:-

- (1) Appointment of a Chairman of the meeting at which the motion is made.
- (2) Motions relating to the accuracy of the minutes.
- (3) That an item of business specified in the summons has precedence.
- (4) Remission to a Committee
- (5) Appointment of a Committee or Members thereof, occasioned by an item mentioned in the summons to the meeting.
- (6) Adoption of recommendations of Committees or officers and any consequent resolutions.
- (7) That leave be given to withdraw a motion.
- (8) Extending the time limit for speeches.
- (9) That the Council proceed to the next business.
- (10) That the question be now put.

- (11) That the debate be now adjourned.
- (12) That the Council do now adjourn.
- (13) Authorising the sealing of documents.
- (14) Suspending Standing Orders, in accordance with Standing Order No. 48.
- (15) A Motion under Section 100A (2) and (4) of the Local Government Act 1972 to exclude the public ~~(either via exclusion from the physical meeting place, if any, or by terminating remote access services).~~
- (16) That a Member named under Standing Order No. 33(Disorderly Conduct) be not further heard or leave the meeting ~~(either by leaving the meeting place if physically present or by discontinuing remote access services).~~
- (17) Giving consent of the Council where the consent of the Council is required by these Standing Orders.

No. 13

VOTING AT COUNCIL MEETINGS

- (1) Subject to SO 12(6) below, the manner of voting at meetings of the Council shall be at the discretion of the Chairman, to ensure that the outcome of any vote is beyond doubt ~~and depending on whether all or some of the Members are participating remotely via conferencing facilities.~~
- (2) In the event of an equality of votes, the Chairman shall have a casting vote.
- (3) Immediately after a vote is taken, any Member may request that the way in which s/he voted (or abstained) be recorded in the minutes.
- (4) Before a vote on any matter is taken, a Member may request that details be recorded in the minutes to show how each Member voted, or whether they abstained. For this to proceed, five other Members will be required to indicate their support.
- (5) In any event, at any meeting of the full Council at which a budget decision is made, the voting shall be recorded in the minutes. 'Budget decisions' for the purposes of this Standing Order shall mean any decision defined as such under the Local Authorities (Standing Orders) (England) (Amendments) Regulations 2014.
- (6) Recorded votes required under (4) and (5) above shall be conducted by an appropriate Officer calling the name of each Member present who shall thereupon state whether they are voting 'for' 'against' or whether they wish to 'abstain'. The Officer shall record the voting and inform the Chairman of the result.
- (7) Where there are two persons nominated for any position to be filled by the Council, the Chairman shall conduct a vote by:
 - asking Members to vote (by a show of hands) for the first nominee according to alphabetical order of surname; and

- repeating the process for the other nominee, with the individual with the most votes being duly appointed.
- (8) Where there are three or more persons nominated for any position (or positions) to be filled by the Council, an appropriate Officer shall call the name of each Member present who shall thereupon state his / her preferred candidates. The officer shall record the votes cast for each person nominated and shall inform the Chairman of the result who will then confirm which Councillor has been appointed.

COMMITTEE MEETINGS AND PROCEDURES

No. 15

COMMITTEES

- (1) The Policy Committees of the Council are:-

Community Services Committee
Housing Committee
Planning Policy Committee
Strategy & Resources Committee

- (2) The Regulatory/Statutory/Other Committees of the Council are:

Audit & Scrutiny Committee
Licensing Committee
Planning Committee
Standards Committee

- ~~(3) For as long as the 2020 Regulations remain in force, committee and sub-committee meetings may be held virtually, as described in Standing Order 1(4).~~

No. 16

COMMITTEES - CONFIDENTIALITY OF PROCEEDINGS

- (1) Committee or Sub-Committee reports may be exempt from publication and shall be treated as confidential if:
- (i) their content falls within the descriptions of exempt information in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) (reproduced in (3) below); and
 - (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- (2) Proceedings at Committee / Sub-Committee meetings shall be conducted in public (including by way of public access to webcasting and/or conferencing facilities) unless a Committee / Sub-Committee passes a resolution to exclude the press and public on the grounds referred to in (1) above (via exclusion from the physical meeting place, ~~if any~~, or by terminating remote access to the meeting).

(3) The definitions of exempt information detailed in Part 1 of Schedule 12A of the Act (referred to in (1) (i) above are:

1. *Information relating to any individual.*
2. *Information which is likely to reveal the identity of an individual (including the authority holding that information).*
3. *Information relating to the financial or business affairs of any particular person (including the authority holding that information).*
4. *Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.*
5. *Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.*
6. *Information which reveals that the authority proposes -*
 - (a) *to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or*
 - (b) *to make an order or direction under any enactment*
7. *Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.*

The following additional descriptions of exempt information also apply to meetings of Standards Committees /Standards Sub-Committees:

- 7A. *Information which is subject to any obligation of confidentiality.*
- 7B. *Information which relates in any way to matters concerning national security.*
- 7C. *Information presented to a Standards Committee, or to a Sub-Committee of a Standards Committee, set up to consider any matter under regulations 13 or 16-20 of the Standards Committee (England) Regulations 2008 or referred under section 58(1)(c) of the Local Government Act 2000.*

Qualifications:

8. *Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under:*
 - (a) *the Companies Act 1985[3];*
 - (b) *the Friendly Societies Act 1974[4];*
 - (c) *the Friendly Societies Act 1992[5];*
 - (d) *the Industrial and Provident Societies Acts 1965 to 1978[6];*
 - (e) *the Building Societies Act 1986[7]; or*
 - (f) *the Charities Act 1993[8].*

9. *Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992[9].*
10. *Information which:*
 - (a) *falls within any of paragraphs 1 to 7 above; and*
 - (b) *is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.*

No. 19

COMMITTEES - APPOINTMENT OF CHAIRMEN, VICE-CHAIRMEN AND SUB-COMMITTEES

- (1) At the conclusion of ~~the an~~ Annual Meeting of the Council, each Committee shall meet to elect a Chairman and appoint a Vice-Chairman (and a second Vice-Chairman if Full Council so requires, in which case the posts shall be designated '1st Vice-Chair' and '2nd Vice-Chair') and any Sub-Committees for the year. For each of these meetings, the Chairman of the Council (or in his / her absence the Vice-Chairman of the Council) shall preside. ~~In the absence (by virtue of the 2020 Regulations) of an Annual Meeting in 2020, the Chairmen and Vice-Chairmen for 2019/20 (subject to their on-going membership of the Council and the Committees / Sub-Committees concerned) may continue in their posts throughout 2020/21.~~
- (2) If other business needs to be transacted at a Committee meeting immediately following Annual Council, the Chairman or Vice-Chairman of the Council shall vacate the Chair in favour of:
 - (i) the newly elected Chairman of the appropriate Committee; or
 - (ii) the Vice-Chairman of the appropriate Committee (if two Vice-Chairmen have been appointed to the appropriate committee, the Member appointed to the '1st Vice-Chair' position shall preside, or, in his/her absence, the Member appointed to the '2nd Vice-Chair' position shall preside)
- (3) No member of the Council shall be Chairman of more than one Committee.
- (4) A Committee may, if required, create a 2nd Vice-Chair position during the course of a Municipal Year.
- (5) At a Committee meeting, in the absence of the Chairman:
 - (i) if one Vice-Chairman has been appointed, he / she shall preside;
 - (ii) if two Vice-Chairmen have been appointed, the holder of the 1st Vice-Chair position shall preside or, in his / her absence, the holder of the 2nd Vice-Chair position
 - (iii) if the Vice-Chairman or both Vice-Chairmen are absent, the Committee shall elect one of its other members to preside

No. 24

ATTENDANCE OF MEMBERS AT MEETINGS OF COMMITTEES AND SUB-COMMITTEES OF WHICH THEY ARE NOT MEMBERS

- (1) Any Councillors may attend meetings ~~(either in person or remotely via conferencing facilities)~~ of any Committee or Sub-Committee of which they are not members. However, in such cases, a Councillor must obtain the consent of the Chairman of the meeting concerned in order to speak.
- (2) In no circumstances shall Councillors vote on any matter before a Committee or Sub-Committee of which they are not members.

No. 25

VOTING AT COMMITTEES AND SUB-COMMITTEES

- (1) The manner of voting at meetings of Committees and Sub-Committees shall be at the discretion of the Chairman, to ensure that the outcome of any vote is beyond doubt, ~~and depending on whether all or some of the Members are participating remotely via conferencing facilities.~~
- (2) In the event of an equality of votes, the Chairman shall have a casting vote.
- (3) Immediately after a vote is taken at a Committee or Sub-Committee meeting, any Member may request that the way in which s/he voted or abstained be recorded in the minutes of that meeting.

PROVISIONS RELATING TO BOTH COUNCIL AND COMMITTEES

No. 27

ATTENDANCES AT MEETINGS

- (1) The clerk of the meeting or other appropriate officer shall record the names of every Member of the Council attending a meeting of the Council, or of any of its Committees or Sub-Committees.
- ~~(2) The conditions for a Member's remote attendance are that s/he is able to:~~
 - ~~(i) hear, and where practicable see, and be so heard and, where practicable, be seen by, the other members in attendance;~~
 - ~~(ii) hear, and where practicable see, and be so heard and, where practicable, be seen by, any members of the public entitled to attend the meeting in order to exercise a right to speak at the meeting; and~~
 - ~~(iii) be so heard and, where practicable, be seen by any other members of the public attending the meeting.~~

No. 28

DISCLOSURE OF INTERESTS AND PARTICIPATION AT MEETINGS

Members shall:

- (1) Disclose any disclosable pecuniary interest, or other interest which the Council has decided is appropriate for disclosure, at meetings at which they are present and at which associated matters are considered;
- (2) Notify the Monitoring Officer of any interest not already registered but which is disclosed to a meeting under (1) above within 28 days of the disclosure; and
- (3) Not participate in any discussion or vote where they have a disclosable pecuniary interest in a matter and withdraw from the meeting, ~~either by leaving the meeting room if physically present or by remote access being suspended~~, during consideration of the matter unless a dispensation has been granted.

No. 30

QUESTIONS AT MEETINGS

- (1) Subject to (i) to (x) below, a Councillor, or a person resident, working or studying in the District, may put a question to the Leader or a Committee Chairman at any meeting of the Council (other than the Annual Meeting) or to the Chairman presiding at a Committee meeting on any matter in relation to which the Council / Committee has powers or duties or which affects the District:
 - (i) such questions must be received by e-mail or in writing to the Chief Executive or nominated Officer by 5pm on the second working day prior to the day of the meeting;
 - (ii) the Chief Executive may, at her / his discretion, refuse to allow a question to be presented if s/he considers it to be offensive, excessively lengthy, outside the scope of this Standing Order, or on the same subject as another question or upon which a question has been answered in the previous three months;
 - (iii) subject to (ii) above, questions shall be e-mailed to all Members by 6.00pm on the working day prior to the meeting and either:
 - read out at the meeting by the individual concerned from within the meeting room; or,
 - ~~if members of the public are not permitted to attend in person for health & safety reasons,~~ the individuals concerned will be given the opportunity to pre-record their questions (such recordings to be facilitated by the Council, limited to the individual speaking to camera, without additional augmentations to promote their views) and for the recordings to be replayed at the meeting. Otherwise, such questions will be read out by the Chief Executive or nominated officer, either from within a physical meeting place or from a remote location;

- (iv) the maximum total time periods allowed for questions shall normally be as follows and can only be extended at the discretion of the Chairman:
 - 1 hour for Council meetings; and
 - 10 minutes for committee meetings
 - (v) the questions shall be taken in the order that they were received by the Chief Executive or nominated Officer, subject to questions from residents and others working or studying in the District being dealt with first, followed by questions from Members;
 - (vi) such questions shall be dealt with at the beginning of the relevant meeting;
 - (vii) at Full Council meetings, the Chairman may request that the answer be given by another Member of the Administration (e.g. if the Member to whom a question is directed is absent or if the Chairman considers that, in any event, it would be more appropriate for another Member to respond);
 - (viii) at Committee meetings, the Chairman may request that the answer be given by another Member of the Administration or an Officer;
 - (ix) at the meeting, subject to the person asking the question being present, the Chairman will ask them if the response answers their concern or if they wish to ask a supplementary question (if a supplementary question is asked, it must arise from the reply given);
 - (x) at Full Council meetings, the person asking the question shall be allowed to ask a second supplementary question (if a second supplementary question is asked, it must arise from the reply given to the original or first supplementary question);
 - (xi) at Full Council meetings Members who respond to original questions may nominate another Member(s) to respond to supplementary questions;
 - (xii) at Committee meetings, those responding to original questions may nominate another Member(s) or Officer(s) to respond to supplementary questions;
 - (xiii) answers to both original and supplementary questions may take the form of:-
 - (a) a direct oral answer; or
 - (b) where the desired information is contained in a publication of the Council, a reference to that publication.
- (2) A Member of the Council may ask the Chairman of a Committee any question regarding a Committee minute which is under consideration by the Council.

No. 31

**REPRESENTATIONS AT MEETINGS
(other than petitions – Standing Order 32 refers)**

(1) Representations at meetings of the Planning Committee

~~In the case of virtual meetings when members of the public are not permitted to attend in person for health & safety reasons:~~

~~an objector;
a representative of the relevant parish or village council; and
the applicant or agent~~

~~... will be given the opportunity to pre-record their representations (such recordings to be facilitated by the Council, limited to the individual speaking to camera, without additional augmentations to promote his or her views) and for the recordings to be replayed at the meeting. Otherwise, such representations must be submitted in writing (including via e-mail) and read out at the meeting by the Chief Executive or nominated representative, either from within a physical meeting place or from a remote location. In either case, the deadline for the receipt of such submissions shall be by noon on the working day before the meeting. The maximum time allowed for replaying or reading out each representation shall be three minutes. Such representations shall be tested for compliance with the three-minute rule and individuals will be asked to curtail their recordings if necessary.~~

~~1.2 — In the case of non-virtual or part-virtual meetings when members of the public are permitted to attend in person:~~

- 1.1
- an objector;
 - a representative of the relevant parish or village council; and
 - the applicant or agent

~~... may speak about a planning application from within the meeting room for up to three minutes each.~~

1.2 Alternatively, such speakers will be given the opportunity to pre-record their representations (such recordings to be facilitated by the Council, limited to the individual speaking to camera, without additional augmentations to promote his or her views) and for the recordings to be replayed at the meeting. Otherwise, such representations must be submitted in writing (including via e-mail) and read out at the meeting by the Chief Executive or nominated representative, either from within a physical meeting place or from a remote location. In either case, the deadline for the receipt of such submissions shall be by noon on the working day before the meeting. The maximum time allowed for replaying or reading out each representation shall be three minutes. Such representations shall be tested for compliance with the three-minute rule and individuals will be asked to curtail their recordings if necessary.

1.3— **In either case**, if more than one objector wishes to speak or have their representation recorded or read out, a single representative will normally be asked to speak or submit representations on behalf of fellow objectors. Professional agents may act on behalf of objectors. Supplementary written submissions, visual aids, hand-outs or other material will not be allowed. Representations should not seek to introduce new information or material not previously submitted with the application. This may result in the application being deferred for further consideration or public comment.

1.4 Where there is considerable public interest in an application and several objectors want to speak on particular and different aspects, the Chairman may allow additional speakers. In such circumstances, the applicant may be granted more time to respond at the Chairman's discretion.

1.5 All public speaking at the meeting is at the Chairman's discretion.

1.6 The provisions of this Standing Order shall take precedence over the Planning Protocol.

(2) Representations at other Committee meetings

2.1 Members of the public and other interested parties can make representations at meetings of any Policy Committee (or Sub-Committee thereof) or the Audit & Scrutiny Committee in connection with a particular agenda item. The maximum time allowed shall be three minutes per person. Unless the agenda already makes special provision for members of the public to participate at a particular meeting, such requests must be sent by email, or submitted in writing to the Chief Executive or nominated Officer at least two working days prior to the Committee meeting in question. Acceptance of such requests, together with those received after the aforementioned deadline or at the meeting, shall be at the discretion of the Chairman of the relevant meeting, having due regard to the number of contributions, the potential for repetition of the subject matter and the likely length of the meeting. Members of the public or interested parties can either:

- read out their representations at the meeting from within the meeting room; or
- ~~when members of the public are not permitted to attend in person for health & safety reasons,~~ they will be given the opportunity to pre-record their representations (such recordings to be facilitated by the council, limited to an individual speaking to camera, without additional augmentations to promote his or her views) and for the recordings to be replayed at the meeting. Otherwise, such representations will be read out by the Chief Executive or nominated representative, either from within a physical meeting place or from a remote location. Such representations shall be tested for compliance with the three-minute rule and individuals will be asked to curtail their submissions if necessary.

No. 32

PRESENTATION OF PETITIONS TO MEETINGS OF THE COUNCIL AND ITS COMMITTEES (excluding the Planning and Licensing Committees)

- (1) This Standing Order applies to the presentation of petitions at meetings of:
 - (i) the Council (other than the Annual Meeting); and
 - (ii) Committees (excluding the Planning and Licensing Committees).

- (2) Such petitions must be:
 - (i) confined to matters which fall under the Authority's powers or duties or which specifically affect the whole or part of the District, but must not concern individual planning applications / enforcement matters / licensing decisions, or other matters where there is a statutory right of review or appeal. (Whilst members of the public may wish to organise petitions in respect of planning and licensing issues, these will be taken into account as part of the Council's separate decision making processes. For example, petitions about planning applications can be referred to by residents when addressing the Planning Committee as part of the public speaking arrangements specifically tailored for that Committee);
 - (ii) signed by at least ten persons living, working or studying in the area;
 - (iii) submitted at least ten clear working days before the relevant meeting to the Chief Executive or nominated Officer, either via email, the Council's website (on-line format), or the delivery of a paper copy, together with notice of the intention to present it.

- (3) The Chief Executive must be satisfied that it would be appropriate for the petition to be presented (i.e. that the prayer of the petition does not exceed 300 words; does not contain offensive language; and that it otherwise complies with the requirements of this Standing Order).

- (4) Subject to (3) above, the presentation of petitions shall take place:-
 - (i) at Council meetings (other than the Annual Meeting), in accordance with Standing Order 6; or
 - (ii) at Committee meetings specified in 1 (ii) above, immediately after the submission of questions by members of the public.

- (5) The presentation of a petition (to be by any one of the ten or more signatories specified in 2(ii) above or a Member of the Council) shall be in the form of a statement, limited to not more than three minutes, and shall be confined to the subject matter of the petition, indicating the number and description of the signatories, and making such further supporting remarks relevant to the petition. Spokespersons can either:

- read out their statements from within the meeting room; or
 - ~~when members of the public are not permitted to attend in person for health & safety reasons, they will~~ be given the opportunity to pre-record their statements and for the recordings (such recordings to be facilitated by the Council, limited to an individual speaking to camera, without additional augmentations to promote his or her views) to be replayed at the meeting. Otherwise, such statements will be read out by the Chief Executive or nominated officer on behalf of the spokesperson, either from within a physical meeting place or from a remote location.
- (6) Regarding petitions presented to the Council itself, the Chairman of the Council:-
- (i) may, if s/he considers it convenient and conducive to the despatch of business, allow the subject matter to be dealt with at the meeting at which it is presented; or otherwise
 - (ii) shall refer the subject matter, without discussion, to the relevant Committee or Sub-Committee for consideration.
- (7) Regarding petitions presented to a Committee:-
- (i) the Chairman of the Committee may, if s/he considers it convenient and conducive to the despatch of business, allow the subject matter to be dealt with at the meeting at which it is presented; or otherwise
 - (ii) the subject matter shall stand referred, without discussion, either to the next ordinary meeting of the Committee or appropriate Sub-Committee.
- (8) Petitions shall be presented in the order in which notice of them is received by the Chief Executive or nominated Officer.
- (9) Notwithstanding the provisions of this Standing Order, it is acknowledged that any person may, if s/he so wishes, present a petition to the Council out of meeting.

No. 33

DISORDERLY CONDUCT - MEMBERS

- (1) If at any meeting of the Council, a Committee, or Sub-Committee, any Member of the Council, in the opinion of the Chairman misconducts him/herself by persistently disregarding the ruling of the Chairman, or by behaving irregularly, improperly, or offensively, or by wilfully obstructing the business of the meeting, the Chairman or any other Member may move "that the Member named be not further heard", and the motion if seconded shall be put and determined without further discussion.

Continuing misconduct by a named Member

- (2) If the Member named continues his / her misconduct after a motion under the foregoing paragraph has been carried, the Chairman may :-

EITHER

Move "That the Member named do leave the meeting" in which case the motion shall be put and determined without seconding or discussion (if carried, the named

Member shall be asked to leave the meeting ~~place if physically present or, in the case of virtual participation, the Chairman shall order the termination of the Member's on-line access~~).

OR

Adjourn the meeting for such period, as s/he in her/his discretion considers expedient.

General disturbance

- (3) In the event of general disturbance which, in the opinion of the Chairman, makes it impossible to conduct business, s/he may adjourn the meeting without question for whatever period s/he considers appropriate.

No. 34

DISTURBANCE BY THE PUBLIC

- (1) The Chairman shall warn any member of the public who interrupts the proceedings at any meeting. If the individual continues the interruption, the Chairman may order his / her removal from the ~~Council Chamber meeting venue. or, in the case of virtual participation, the termination of his / her on-line access.~~ In the event of general disturbance in any part of the meeting venue Chamber open to the public, the Chairman shall order that part to be cleared. Similarly, in event of general disturbance from members of the public participating remotely, the Chairman may order all such public access to be terminated.
- (2) The Chairman may adjourn the meeting as per SO 33(3) above.

TDC COMMITTEE MEMBERSHIPS FOR 2021/22

Community Services Committee		
1	IOLRGA	Mike Crane
2	IOLRGA	David Stamp
3	IOLRGA	Charlotte Swann
4	IOLRGA	Jackie Wren
5	Con	Beverley Connolly
6	Con	Liam Hammond
7	Con	Taylor O'Driscoll
8	Con	Carole North
9	Lib Dem	Celia Caulcott
10	Lib Dem	David Lee
11	Lib Dem	Kerry Mansfield
12	Ind Grp	Martin Allen
<i>Sub</i>	<i>IOLRGA</i>	<i>Kevin Bourne</i>
<i>Sub</i>	<i>Con</i>	<i>Geoff Duck</i>
<i>Sub</i>	<i>Lib Dem</i>	<i>Jenny Gaffney</i>
<i>Sub</i>	<i>Ind Grp</i>	<i>Jeremy Pursehouse</i>

Housing Committee		
1	IOLRGA	Mick Gillman
2	IOLRGA	Liz Lockwood
3	IOLRGA	Lynn Mills
4	IOLRGA	Deb Shiner
5	IOLRGA	Charlotte Swann
6	Con	Mathew Groves
7	Con	Liam Hammond
8	Con	Mark Ridge
9	Con	Lesley Steeds
10	Lib Dem	Jenny Gaffney
11	Lib Dem	Simon Morrow
12	Ind Group	Jeremy Pursehouse
<i>Sub</i>	<i>IOLRGA</i>	<i>Jackie Wren</i>
<i>Sub</i>	<i>Con</i>	<i>Beverley Connolly</i>
<i>Sub</i>	<i>Lib Dem</i>	<i>Jeffrey Gray</i>
<i>Sub</i>	<i>Ind Group</i>	<i>Martin Allen</i>

Planning Policy Committee

1	IOLRGA	Claire Blackwell
2	IOLRGA	Chris Farr
3	IOLRGA	Liz Lockwood
4	IOLRGA	Catherine Sayer
5	Con	Gill Black
6	Con	Geoff Duck
7	Con	Keith Prew
8	Con	Lesley Steeds
9	Lib Dem	Chris Botten
10	Lib Dem	George Dennis
11	Lib Dem	Alun Jones
<i>Sub</i>	<i>IOLRGA</i>	<i>Mike Crane</i>
<i>Sub</i>	<i>Con</i>	<i>Tony Elias</i>
<i>Sub</i>	<i>Lib Dem</i>	<i>Celia Caulcott</i>

Strategy & Resources Committee

1	IOLRGA	Kevin Bourne
2	IOLRGA	Phil Davies
3	IOLRGA	Mick Gillman
4	IOLRGA	Chris Langton
5	IOLRGA	David Stamp
6	Con	Gill Black
7	Con	Robin Bloore
8	Con	Michael Cooper
9	Con	Tony Elias
10	Lib Dem	Chris Botten
11	Lib Dem	Celia Caulcott
12	Ind Grp	Jeremy Pursehouse
<i>Sub</i>	<i>IOLRGA</i>	<i>Catherine Sayer</i>
<i>Sub</i>	<i>Con</i>	<i>Matthew Groves</i>
<i>Sub</i>	<i>Lib Dem</i>	<i>Simon Morrow</i>
<i>Sub</i>	<i>Ind Group</i>	<i>Martin Allen</i>

Licensing Committee		
1	IOLRGA	Chris Farr
2	IOLRGA	Lynn Mills
3	IOLRGA	David Stamp
4	IOLRGA	Colin White
5	Con	Beverley Connolly
6	Con	Phil Flower
7	Con	Matthew Groves
8	Con	Lesley Steeds
9	Lib Dem	Chris Botten
10	Lib Dem	Kerry Mansfield
<i>Sub</i>	<i>IOLRGA</i>	<i>Deb Shiner</i>
<i>Sub</i>	<i>Con</i>	<i>None</i>
<i>Sub</i>	<i>Lib Dem</i>	<i>None</i>

Planning Committee		
1	IOLRGA	Claire Blackwell
2	IOLRGA	Chris Farr
3	IOLRGA	Liz Lockwood
4	IOLRGA	Deb Shiner
5	IOLRGA	Colin White
6	Con	Beverley Connolly
7	Con	Geoff Duck
8	Con	Keith Prew
9	Con	Mark Ridge
10	Lib Dem	Jeffrey Gray
11	Lib Dem	Kerry Mansfield
12	Lib Dem	Simon Morrow
<i>Sub</i>	<i>IOLRGA</i>	<i>Lynn Mills</i>
<i>Sub</i>	<i>Con</i>	<i>Robin Bloore</i>
<i>Sub</i>	<i>Lib Dem</i>	<i>Chris Botten</i>

Standards Committee		
1	IOLRGA	Kevin Bourne
2	IOLRGA	Phil Davies
3	IOLRGA	Nicholas White
4	Con	Tony Elias
5	Con	Phil Flower
6	Con	Matt Groves
7	Lib Dem	David Lee
<i>Sub</i>	<i>IOLRGA</i>	<i>Charlotte Swann</i>
<i>Sub</i>	<i>Con</i>	<i>Gill Black</i>
<i>Sub</i>	<i>Lib Dem</i>	<i>Alun Jones</i>
Independent Person: Shaun Mundy (until the end of the 2021/22 Municipal Year)		

Audit & Scrutiny Committee		
1	IOLRGA	Mike Crane
2	IOLRGA	Phil Davies
3	IOLRGA	Chris Langton
4	IOLRGA	Colin White
5	Con	Robin Bloore
6	Con	Phil Flower
7	Con	Taylor O'Driscoll
8	Lib Dem	George Dennis
9	Lib Dem	Jeffrey Gray
10	Ind Grp	Martin Allen
<i>Sub</i>	<i>IOLRGA</i>	<i>Nicholas White</i>
<i>Sub</i>	<i>Con</i>	<i>Michael Cooper</i>
<i>Sub</i>	<i>Lib Dem</i>	<i>Chris Botten</i>
<i>Sub</i>	<i>Ind Group</i>	<i>Jeremy Pursehouse</i>

TDC SUB-COMMITTEE MEMBERSHIPS FOR 2021/22

Chief Officer Sub-Committee (the parent Committee is Strategy & Resources)		
1	IOLRGA	Kevin Bourne
2	IOLRGA	Catherine Sayer
3	Con	Robin Bloore
4	Con	Tony Elias
5	Lib Dem	Chris Botten
<i>Sub</i>	<i>IOLRGA</i>	<i>TBA</i>
<i>Sub</i>	<i>Con</i>	<i>TBA</i>
<i>Sub</i>	<i>Lib Dem</i>	<i>David Lee</i>

Investment Sub-Committee (the parent Committee is Strategy & Resources)		
1	IOLRGA	Kevin Bourne
2	IOLRGA	Chris Langton
3	Con	Michael Cooper
4	Con	Tony Elias
5	Lib Dem	Alun Jones
<i>Sub</i>	<i>IOLRGA</i>	<i>Chris Farr</i>
<i>Sub</i>	<i>Con</i>	<i>Robin Bloore</i>
<i>Sub</i>	<i>Lib Dem</i>	<i>Celia Caulcott</i>

Licensing Sub-Committee (the parent Committee is Licensing)		
1 st principal member	IOLRGA	David Stamp
2 nd principal member	Con	Lesley Steeds
3 rd principal member	Lib Dem	Chris Botten
<i>Licensing Sub-Committees conduct hearings regarding proposals to grant, vary or revoke licenses for alcohol & entertainment or gambling activities. By convention, they comprise three principal members. In the event of one or more of the three principal members being unable to attend a hearing, their places shall be filled by selecting substitutes from the main Licensing Committee.</i>		

Regulatory Sub-Committee
(the parent Committee is Community Services)

1 st principal member	IOLRGA	Jackie Wren
2 nd principal member	Con	Beverley Connolly
3 rd principal member	Lib Dem	David Lee

Regulatory Sub-Committees conduct hearings regarding proposals to grant or revoke licenses for purposes other than alcohol, entertainment or gambling. By convention, they comprise three principal members. In the event of one or more of the three principal members being unable to attend a hearing, their places shall be filled by selecting substitutes from the Community Services Committee.

APPENDIX D

MAY 2021	JUNE 2021	JULY 2021	AUGUST 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021
1Sat	1Tues	1Thurs P	1Sun	1Weds	1Fri	1Mon	1Weds
2Sun	2Weds	2Fri	2Mon	2Thurs P	2Sat	2Tues A&S⁵	2Thurs S&R⁷
3Mon BH	3Thurs	3Sat	3Tues	3Fri	3Sun	3Weds	3Fri
4Tues	4Fri	4Sun	4Weds	4Sat	4Mon	4Thurs P	4Sat
5Weds	5Sat	5Mon	5Thurs	5Sun	5Tues S&R	5Fri ISC10am⁶	5Sun
6Thurs elections	6Sun	6Tues S&R	6Fri	6Mon	6Weds	6Sat	6Mon
7Fri	7Mon	7Weds	7Sat	7Tues	7Thurs P	7Sun	7Tues
8Sat	8Tues S&R¹	8Thurs A&S	8Sun	8Weds	8Fri	8Mon	8Weds
9Sun	9Weds	9Fri	9Mon	9Thurs	9Sat	9Tues	9Thurs P
10Mon	10Thurs P	10Sat	10Tues	10Fri	10Sun	10Weds	10Fri
11Tues	11Fri ISC 10am²	11Sun	11Weds	11Sat	11Mon	11Thurs	11Sat
12Weds	12Sat	12Mon	12Thurs	12Sun	12Tues A&S⁴	12Fri	12Sun
13Thurs	13Sun	13Tues	13Fri	13Mon	13Weds	13Sat	13Mon
14Fri	14Mon	14Weds	14Sat	14Tues	14Thurs	14Sun	14Tues
15Sar	15Tues	15Thurs	15Sun	15Weds	15Fri	15Mon	15Weds
16 Sun	16Weds	16Fri	16Mon	16Thurs	16Sat	16Tues	16Thurs C
17Mon	17Thurs	17Sat	17Tues	17Fri	17Sun	17Weds JCC	17Fri
18Tues	18Fri	18Sun	18Weds	18Sat	18Mon	18Thurs	18Sat
19Weds	19Sat	19Mon	19Thurs	19Sun	19Tues	19Fri	19Sun
20Thurs	20Sun	20Tues	20Fri	20Mon	20Weds	20Sat	20Mon
21Fri	21Mon	21Weds JCC	21Sat	21Tues CS	21Thurs C	21Sun	21Tues
22Sat	22Tues CS	22Thurs C	22Sun	22Weds	22Fri	22Mon	22Weds
23 Sun	23Weds	23Fri	23Mon	23Thurs PP	23Sat	23Tues CS	23Thurs
24Mon	24Thurs PP	24 Sat	24Tues	24Fri	24 Sun	24Weds	24Fri
25Tues	25Fri	25Sun	25Weds	25Sat	25Mon	25Thurs PP	25Sat
26Weds	26Sat	26Mon	26Thurs	26Sun	26Tues	26Fri	26Sun
27Thurs AC	27Sun	27Tues	27Fri	27Mon	27Weds	27Sat	27Mon BH
28Fri	28Mon	28Weds	28Sat	28Tues H	28Thurs	28Sun	28Tues BH
29Sat	29Tues H	29Thurs P	29Sun	29Weds	29Fri	29Mon	29Weds
30Sun	30Weds	30Fri	30Mon BH	30Thurs A&S³	30Sat	30Tues H	30Thurs
31Mon BH		31Sat	31Tues		31Sun		31Fri

JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022
1Sat	1Tues S&R ¹¹	1Tues	1Fri	1Sun
2Sun	2Weds	2Weds	2Sat	2Mon BH
3Mon BH	3Thurs P	3Thurs P	3Sun	3Tues
4Tues	4Fri	4Fri	4Mon	4Weds
5Weds	5Sat	5Sat	5Tues	5Thurs elections
6Thurs	6Sun	6Sun	6Weds	6Fri
7Fri	7Mon	7Mon	7Thurs	7Sat
8Sat	8Tues	8Tues	8Fri	8Sun
9Sun	9Weds	9Weds	9Sat	9Mon
10Mon	10Thurs C ¹²	10Thurs	10Sun	10Tues
11Tues	11Fri	11Fri	11Mon	11Weds
12Weds	12Sat	12Sat	12Tues	12Thurs
13Thurs P	13Sun	13Sun	13Weds	13Fri
14Fri	14Mon	14Mon	14Thurs	14Sat
15 Sat	15Tues	15Tues JCC	15Fri BH	15Sun
16Sun	16Weds	16Weds	16Sat	16Mon
17Mon	17Thurs C ¹³	17Thurs A&S	17Sun	17Tues
18Tues CS ⁸	18Fri	18Fri	18Mon BH	18Weds
19Weds	19Sat	19Sat	19Tues P	19Thurs
20Thurs PP ⁸	20Sun	20Sun	20Weds	20Fri
21Fri ISC 10am ⁹	21Mon	21Mon	21Thurs C	21Sat
22Sat	22Tues	22Tues CS	22Fri	22Sun
23Sun	23Weds	23Weds	23Sat	23Mon
24Mon	24Thurs	24Thurs PP	24 Sun	24Tues
25Tues H ⁸	25Fri	25Fri	25Mon	25Weds
26Weds	26Sat	26Sat	26Tues	26Thurs AC
27Thurs A&S ¹⁰	27Sun	27Sun	27Weds	27Fri
28Fri	28Mon	28Mon	28Thurs	28Sat
29 Sat		29Tues H	29Fri	29Sun
30Sun		30Weds	30Sat	30Mon
31Mon		31Thurs S&R		31Tues P

KEY TO CODING

AC	Annual Council
A&S	Audit & Scrutiny Committee
BH	Bank Holiday
C	Council
CS	Community Services Committee
H	Housing Committee
ISC	Investment Sub-Committee (dates to follow)
JCC	Joint Consultative Committee
P	Planning Committee
PP	Planning Policy Committee
S	Standards Committee (dates to follow)
S&R	Strategy & Resources Committee

1= 21/22 budget outturn

2 = treasury investment outturn

3= to approve final accounts for 21/22 and receive the External audit of the final accounts

4= as above if needed (if not ready for 30/9)

5 =budget setting process

6= mid-year treasury investment review

7 = draft Council budget for 22/23

8 = 22/23 budget setting meetings

9 = capital & investment strategy

10 = community safety review

11= to agree the S&R budget envelope and recommend Council Tax & council wide budget for 22/23

12= to set the Council Tax & budget for 22/23

13= contingency date for 12 above if the budget etc can't be determined on 10th Feb

APPENDIX E

APPENDIX E

OUTSIDE BODY APPOINTMENTS FOR 2021/22

	BODY	Councillor
1	AGE CONCERN (OXTED & LIMPSFIELD)	Shiner (IOLRGA)
2	BIGGIN HILL AIRPORT CONSULTATIVE COMMITTEE	Allen (Ind Group)
3	BLANCHMANS FARM NATURE RESERVE COMMITTEE	Bloore (Con)
4	BLINDLEY HEATH COMMON LIAISON GROUP	Farr (IOLRGA)
5	CATERHAM BARRACKS COMMUNITY TRUST	Botten (Lib Dem)
6	CATERHAM COMMUNITY ASSOCIATION	Duck (Con)
7	CHALDON VILLAGE HALL (LEGREW MEMORIAL CHARITY)	Flower (Con)
8	CITIZENS ADVICE BUREAU – CATERHAM & WARLINGHAM	Bloore (Con) Jones (Lib Dem)
9	CITIZENS ADVICE BUREAU – OXTED	Davies (IOLRGA)
10	COUNTRYSIDE PARTNERSHIP BOARD	Allen (Ind Group)
11	EAST SURREY MUSEUM	Connolly (Con)
12	FRIENDS OF LIMPSFIELD COMMON	Blackwell (IOLRGA)
13	GATWICK AIRPORT CONSULTATIVE COMMITTEE	Lockwood (IOLRGA) Sub: Gillman (IOLRGA)
14	GATWICK - NOISE AND TRACK MONITORING ADVISORY GROUP (NaTMAG)	Lockwood (IOLRGA)
15	GATWICK AIRPORT NOISE MANAGEMENT BOARD	Lockwood (IOLRGA)
16	HIGH WEALD AREA OF OUTSTANDING NATURAL BEAUTY	Lockwood (IOLRGA)
17	HURST GREEN COMMUNITY ASSOCIATION	Langton (IOLRGA)
18	JOINT CONSULTATIVE COMMITTEE (Staff / Member consultation forum)	Sayer, N. White, Wren (IOLRGA) Black, Bloore, Elias (Con) Botten (Lib Dem) Lee (Lib Dem Sub) Allen (Ind Grp)

	BODY	Councillor
19	LINGFIELD COMMUNITY WILDLIFE AREA MANAGEMENT COMMITTEE	Lockwood (IOLRGA) Ridge (Con)
20	LOCAL GOVERNMENT ASSOCIATION – GENERAL ASSEMBLY	Sayer (IOLRGA) Sub: Bourne (IOLRGA)
21	REDHILL AERODROME CONSULTATIVE COMMITTEE	Hammond (Con) Substitute: Elias (Con)
22	SURREY COUNTY PLAYING FIELDS ASSOCIATION	Connolly (Con)
23	SURREY ENVIRONMENTAL PARTNERSHIP	Stamp (IOLRGA)
24	SURREY HILLS AONB – BOARD MEMBER	Duck (Con)
25	SURREY HILLS AONB PARTNERSHIP	Duck (Con)
26	SURREY LEADERS' GROUP	Sayer (IOLRGA) Sub: Bourne (IOLRGA)
27	SURREY MUSEUMS' CONSULTATIVE COMMITTEE	Connolly (Con)
28	SURREY POLICE & CRIME PANEL	Gillman (IOLRGA)
29	TANDRIDGE COMMUNITY SAFETY PARTNERSHIP	Gillman (IOLRGA)
30	TANDRIDGE HEALTH AND WELLBEING BOARD	Botten (Lib Dem) Swann (IOLRGA)
31	TANDRIDGE LOCAL COMMITTEE	Crane, Langton & Sayer (IOLRGA) Cooper, O'Driscoll (Con) Morrow (Lib Dem)
32	TANDRIDGE ARMED FORCES CHAMPION	Gillman (IOLRGA)

	BODY	Councillor
	SPORTS ASSOCIATIONS:	
33	Bletchingley	Black (Con)
34	Felbridge (<i>subject to on-going checks regarding the status of this Association</i>)	To be filled by the new Felbridge Councillor
35	Holland	Langton (IOLRGA)
36	Lingfield	Ridge (Con)
37	Smallfield	C.White (IOLRGA)
38	South Godstone	Crane (IOLRGA)
39	Warlingham	Morrow (Lib Dem)
40	TANDRIDGE ACCESS GROUP	Shiner & Wren (IOLRGA)
41	TANDRIDGE VOLUNTARY ACTION	Mansfield (Lib Dem)
42	UPPER MEDWAY INTERNAL DRAINAGE BOARD	Gillman (IOLRGA)
43	WARLINGHAM CHURCH HALL CHARITY (DIRECTOR)	Prew (Con)